

**The Board of Education of Moorestown Township  
Moorestown, New Jersey  
Public Agenda  
William Allen Middle School  
November 15, 2022 – 7:00 p.m.**

**I. Call to Order**

The Regular Meeting of the Moorestown Township Board of Education is called to order. This meeting is called in conformance with the “Open Public Meetings Act” with adequate notice provided as follows:

- A. Notice filed with the Courier Post on July 1, 2022
- B. Notice filed with the Burlington County Times on July 1, 2022

**II. Moment of Silence**

**III. Pledge of Allegiance**

**IV. Roll Call**

Dr. Sandra Alberti  
Mrs. Melissa Arcaro Burns  
Mrs. Jill Fallows Macaluso  
Mrs. Cheryl Makopoulos  
Mrs. Claudine Morano  
Ms. Lauren Romano  
Mr. Mark Villanueva

Dr. Mark Snyder, Vice President  
Mr. Maurice Weeks, President

Mr. John Comegno, Esq., Solicitor  
Mr. Michael Volpe, Superintendent  
Mr. James M. Heiser, Business Administrator/Board Secretary  
Dr. Karen Benton, Director of Curriculum, Instruction and Innovation  
Dr. David Tate, Director of Special Education  
Ms. Carole Butler, Director of Human Resources, Inclusion and Diversity  
Mr. Jeffrey Arey, Director of Educational Technology and Innovation

**V. Executive Session**

BE IT RESOLVED by the Board of Education of Moorestown Township, that it is necessary to meet in executive session to discuss certain items involving:

- Confidential Personnel
- Confidential Student Matters
- Confidential Legal Matters

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**VI. Return to Public**

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**VII. Routine Matters**

**A. Minutes**

Approval of minutes for the following meetings attached as Exhibit #23-118:

October 18, 2022 Executive Sessions  
October 18, 2022 Regular Meeting

November 2, 2022 Executive Session  
November 2, 2022 Special Meeting

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**B. Communications**

**C. President’s Remarks**

**D. Superintendent’s Monthly Report**

- General Updates

**E. Student Board Representatives**

**F. Board Committee Reports – Questions and Comments**

**G. Public Comment on Agenda Items**

**1. Open Public Comment**

MOTION:

A motion is requested to open the floor for public comment.

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**2. Public Comment on Agenda Items**

**3. Close Public Comment**

MOTION:

A motion is requested to close the floor for public comment.

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**VIII. Reports to the Board**

**A. Business Administrator/Board Secretary**

1. Financial Reports of the Board Secy. – September, 2022 – Exhibit #23-119
2. Treasurer’s Report – July, 2022 – Exhibit #23-120

**Resolution of Board of Education’s Monthly Certification Budgetary Major Account/Fund Status:**

**BE IT RESOLVED:**

Board Secretary’s monthly certification budgetary line item status:  
Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.  
Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

**3. Approval of Budget Transfers**

I recommend approval of the budget transfers for the month of September, 2022 attached as Exhibit #23-121.

**4. Approval of Bills**

I recommend approval of the bills, in the amount of \$7,481,104.99 attached as Exhibit #23-122.

**Approval of Items 1 – 4:**

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**IX. Recommendations of the Superintendent**

**A. 2022-2023 Memorandum of Agreement (MOA) and 2022-2023 Live Streaming Memorandum of Agreement (MOA)**

The Memorandum of Agreement (MOA) and the Live Streaming Memorandum of Agreement (MOA) between Education and Law Enforcement Officials are presented for BOE approval for the 2022-2023 school year.

**MOTION:**

I recommended acceptance of the MOA Agreement and the Live Streaming MOA Agreement as Exhibit #23-123.

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**B. Policies and Procedures**

**1. First Reading**

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies and Regulations be entered on first reading:

- Policy 2415                      Every Student Succeeds Act
- Policy 2415.04                Title I School Parent and Family Engagement
- Policy 2415.50                High School Title I – School Parent and Family Engagement
- Policy 2415.51                William Allen Middle School Title I – School Parent and Family Engagement

- Policy 2415.52 Upper Elementary School Title I – School Parent and Family Engagement
- Policy 2415.53 Roberts Elementary School Title I – School Parent and Family Engagement

**MOTION:**

I recommend that the Board enter on first reading the Policies and Regulations listed above as Exhibit #23-124.

**2. Second Reading**

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies and Regulations be entered on second reading:

- Policy 3161 Examination for Cause
- Policy 4161 Examination for Cause
- Policy 5513 Care of School Property
- Regulation 5513 Care of School Property

**MOTION:**

I recommend that the Board enter and adopt on second reading the Policies and Regulations listed above as Exhibit #23-125.

**Approval of Items 1 – 2:**

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**C. Educational Program**

**1. Special Education In-District Placements 2022-2023**

The following students with special needs have been recommended for placement in a Moorestown Township Special Education Program. The sending district will bear the cost for tuition, 1:1 aide (if needed) and provide transportation.

**MOTION:**

I recommend that the Board approve the students with special needs listed on Exhibit #23-126 for placement in a Moorestown Township Special Education Program for the 2022-2023 school year at the appropriate rate of tuition with transportation provided by the sending districts. The sending district will bear the cost for a 1:1 aide if needed.

**2. Approval of New Curriculum**

**MOTION:**

I recommend the Board approve the Superintendent’s recommendation of all new and revised curriculum for the 2022-2023 school year in order to meet the NJ Student Learning Standards and the district identified instructional goals.

**Approval of Items 1 & 2:**

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**D. Finance and Business**

**1. Travel Expenditures Approval Requests**

The State of New Jersey has enacted P.L.2007, c.53, An Act Concerning School District Accountability. Section 15 of the Act addresses "Travel Expenditures" paid by the school district.

MOTION:

I recommend that the Board approve the travel expenditures requests attached as Exhibit #23-127.

**2. Approval of State Contract and Consortium Vendor Purchases**

MOTION:

I recommend the Board approve NJ State Contract Interlocal Agreement and consortium purchases as per attached Exhibit #23-128.

**3. Donations**

MOTION:

I recommend the Board accept the following donation:

- \$1,000 from the Regeneron International Science and Engineering Fair to be used by the MHS Science Department

**4. Non-Resident Tuition Students**

A resolution is requested approving acceptance of non-resident tuition students for the 2022-2023 school year.

MOTION:

I recommend that the Board approve the 2022-2023 non-resident tuition students as listed in Exhibit #23-129.

**5. Student Field Trip**

Pursuant to regulation N.J.A.C.6A:23A-5.8(c)1, the Board of Education is required to take action regarding student activities by pre-approving field trip destinations.

MOTION:

I recommend that the Board approve the student field trip destinations for the 2022-23 school year as listed in Exhibit #23-130.

**6. Overnight Student Trip**

MOTION:

I recommend that the Board approve the overnight trips listed below and detailed in the attached Exhibit #23-131.

Sam Cali Wrestling Tournament	Florham Park, NJ	12/27/22 to 12/28/23
State Wrestling Tournament	Atlantic City, NJ	3/1/23 to 3/4/23

**7. Bus Emergency Evacuation Drills**

In the past we have conducted two bus emergency evacuation drills at each school each year. The State requires formal Board acknowledgement.

MOTION:

I recommend that the Board acknowledge that school bus emergency evacuation drills were conducted to date for the 2022-23 school year for South Valley, Baker, Roberts, High School, Middle School and Upper Elementary School in accordance with N.J.A.C.6A:27-11.2 attached as Exhibit #23-132.

**8. High School and Middle School Athletic Schedules – Winter 2022**

MOTION:

I recommend the Board approve the High School and Middle school Winter 2022 athletic schedules as listed in Exhibit #23-133.

**9. 2023 IDEA Grant Amendment #1 Application**

The Moorestown Township Public Schools’ IDEA Grant Amendment Application #1 for 2023 requires Board of Education approval. This amendment is required in order to allocate \$195,273 of unspent carry-over funds.

Title	Carryover Amounts			Revised Grant Amounts		
	Public	Nonpublic	Total	Public	Nonpublic	Total
IDEA Basic	\$156,742	\$0	\$156,742	\$1,108,486	\$67,723	\$1,176,209
IDEA Preschool	38,531	0	38,531	81,711	0	81,711

MOTION:

I recommend that the Board hereby authorize the submission of the IDEA Basic & Preschool Grant Amendment #1 application for Fiscal Year 2023, and accept the grant award of these funds upon the subsequent approval of the FY 2023 IDEA amendment application.

**10. Memorandum of Understanding between NJ Motor Vehicle Commission and Moorestown Board of Education**

MOTION:

I recommend that the Board approve the Memorandum of Understanding between New Jersey Motor Vehicle Commission (NJMVC) and Moorestown Board of Education for utilization of the NJMVC Customer Abstract Information Retrieval Program, attached as Exhibit #23-134.

**11. Tort Claim Notice Template**

MOTION:

I recommend that the Board approve the Tort Claim Notice Template, attached as Exhibit #23-135.

**Approval of Items 1 – 11:**

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**E. Employee Relations**

- 1. **Appointments** - Exhibit #23-136
- 2. **Resignation** - Exhibit #23-137
- 3. **Leaves of Absence** - Exhibit #23-138
- 4. **Substitutes** - Exhibit #23-139
- 5. **Change in Position, Hours & Start Date** - Exhibit #23-140
- 6. **Athletics/Co-Curricular/Clubs** - Exhibit #23-141
- 7. **Movement on Salary Guide** - Exhibit #23-142
- 8. **Practicum Students & Student Teachers** - Exhibit #23-143
- 9. **Title I Tutors** - Exhibit #23-144
- 10. **Tutoring Hours** - Exhibit #23-145
- 11. **Kindergarten/PreSchool Open House Addition** - Exhibit #23-146

**Approval of Items 1 – 11:**

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

**X. Suspensions**

**A. Suspensions** – Exhibit #23-147

**B. Superintendent’s HIB Report**

MOTION:

I recommend that the Board approve the following HIB cases as discussed in executive session.

- Substantiated
  - Roberts - #1
- Unsubstantiated
  - UES - #1
  - WAMS - #1
  - High School - #1

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**XI. Informational Only**

**A. Enrollment Information – November 1, 2022**

<b>School</b>	<b>2021-2022</b>	<b>2022-2023</b>
High School	1297	1266
Middle School	610	617
Upper Elementary School	859	860
Elementary School	1084	11123
Total	3850	3866

**B. Old Business**

**C. New Business**

**1. 2023 – 2024 Budget Calendar Acknowledgement**

**XII. Public Comment**

**1. Open Public Comment**

MOTION:

A motion is requested to open the floor for public comment.

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**2. Public Comment**

**3. Close Public Comment**

MOTION:

A motion is requested to close the floor for public comment.

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**XIII. Good of the Order**

**XIV. Adjournment**

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_